



TARBIYAH ACADEMY ADMISSION FORM

FOR OFFICE USE ONLY:**DATE:**Admission fees £20 paid: ☐

Admitted staff name:

Admission number: 00 _ _

Assessment Taken By:

Class Enrolled in:

Form signed & declared by parent/guardian :

SECTION 1: APPLICANT INFORMATION

FORENAMES:	SURNAME:
ADDRESS:	HOME TELEPHONE
GENDER:	NATIONALITY:
DATE OF BIRTH:	AGE:
NAME & YEAR IN SCHOOL	IF REQUIRED I WILL PROVIDE A LATEST SCHOOL REPORT (YES/NO)
DOES THE APPLICANT HAVE ANY SIBLING/S ATTENDING THE MAKTAB (NO / YES)	NAME/S OF SIBLING/S & CLASS



PLEASE GIVE DETAILS OF ANY DISABILITY, LONG TERM ILLNESS OR ALLERGIES THE APPLICANT MAYBE SUFFERING FROM: (NUT ALLERGIES, ASTHMA - PLEASE STATE WHETHER PUMP/EPIPEN IS REQUIRED ETC)

SECTION 2: PARENT/GUARDIAN INFORMATION

FORENAMES:	SURNAME:
CONTACT:	RELATION TO APPLICANT:
ADDRESS (IF DIFFERENT): POST CODE:	
(PLEASE FILL IN IF ITS NOT STATED ABOVE) FATHER'S NAME:	CONTACT:
MOTHER'S NAME:	CONTACT:
CONTACT EMAIL/S:	
PLEASE ADD _____ CONTACT DETAILS TO THE CHILD'S CLASS WHATSAPP GROUP (WE SUGGEST AT LEAST ONE PARENT/GUARDIAN REMAIN IN THE CLASS WHATSAPP GROUP)	



EMERGENCY CONTACT

IN CASE OF AN EMERGENCY THE ABOVE PERSONALS WILL BE CONTACTED, PLEASE
PROVIDE AN ALTERNATIVE CONTACT IF THE ABOVE PEOPLE ARE UNREACHABLE

NAME AND RELATION TO THE CHILD:

CONTACT:

SECTION 3: DETAILS OF PREVIOUS ISLAMIC EDUCATION

NAME OF LAST MADRASSAH:

HAS THE APPLICANT COMPLETED NAAZIRAH (RECITATION OF THE COMPLETE QUR'ĀN)?

YES

NO

IF YES, THEN HOW MANY TIMES?

HAS THE APPLICANT MEMORISED ANY PORTIONS OF THE QUR'ĀN?

YES

NO

IF YES, THEN PLEASE GIVE DETAILS

IN WHICH COURSE DOES THE APPLICANT WISH TO ENROL? (PLEASE NOTE ENROLMENT
INTO THE HIFZ CLASS WILL BE BASED ON THE ASSESSMENT RESULTS)

- HIFZ (MEMORISATION OF QURAN)
- NAAZIRAH



SECTION 4: CONSENT

Consent for photography and videos & Children travelling alone or with other guardians that are not mentioned above (should this change please contact the admin's team to update your records)

MY CHILD'S PICTURES AND VIDEOS MAYBE USED FOR ADVERTISEMENT PURPOSES AND ON THE ACADEMY'S SOCIAL MEDIA:

YES

NO

MY CHILD WILL BE TRAVELLING TO AND FROM THE MAKTAB ALONE:

YES

NO

WILL ONLY COME ALONE

WILL ONLY LEAVE ALONE

IF YOUR CHILD WILL BE LEAVING WITH ANOTHER CHILD AT HOME TIME OR A GUARDIAN WHOSE CHILD ATTENDS THE MAKTAB. PLEASE ENSURE YOU INCLUDE THE NAME OF THE STUDENT YOUR CHILD WILL BE LEAVING WITH. AND IF THEY ARE LEAVING WITH ANOTHER GUARDIAN, PLEASE SPECIFY THE GUARDIAN AND CHILD'S NAME.

MY CHILD WILL; BE WALKING TO/FROM HOME WITH_____

MY CHILD WILL BE COLLECTED BY THE GUARDIANS OF _____

THE GUARDIAN'S NAME/S _____

ADDITIONAL INFORMATION: PLEASE PROVIDE ANY ADDITIONAL INFORMATION THAT MAY ASSIST US IN BETTER UNDERSTANDING THE STUDENT'S NEEDS: (E.G. SOLE PARENT CUSTODY, SEN ETC)



SECTION 5: UNIFORM POLICY

STUDENTS MUST OBSERVE ISLAMIC DRESS CODE AND MUST BE NEAT AND TIDY AT ALL TIMES.

BOYS PREFERABLY IN THE COLOUR WHITE THOUB/KURTA SHOULD BE OF SUFFICIENT LENGTH; BELOW THE KNEES AND ABOVE THE ANKLES AND TROUSERS ALSO.

GIRLS MUST WEAR HIJAB AND ABAYAH OVER THEIR NORMAL CLOTHING (WORN BELOW THE ANKLES AND SHOULD NOT BE THIN OR TRANSPARENT, SHOULD BE OF SUFFICIENT LENGTH). ALL THE HAIR MUST BE COVERED. BOYS WHO HAVE HAIRCUTS MUST ENSURE THAT THE LENGTH OF THE HAIR MUST BE EQUAL ALL OVER THE HEAD.

IT IS IMPORTANT THAT THE UNIFORM IS KEPT CLEAN, SOCKS ARE CHANGED DAILY, NAILS SHOULD BE KEPT SHORT AND NO NAIL VARNISH OR MAKE-UP SHOULD BE USED.

ANY JEWELLERY WITH THE EXCEPTION OF A WRISTWATCH MUST NOT BE WORN.

CLOTHES AND APPEARANCE SHOULD BE ACCORDING TO THE SUNNAH.

I HAVE READ AND ACCEPTED THE UNIFORM POLICY (YES/NO)

SECTION 6: DECLARATION

1. THE INFORMATION I HAVE GIVEN ON THIS FORM IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.
2. I UNDERSTAND THAT MY APPLICATION WILL BE DISQUALIFIED IF I HAVE KNOWINGLY GIVEN FALSE INFORMATION.
3. I HAVE READ OR HAD EXPLAINED TO ME AND UNDERSTAND ALL THE RULES AND REGULATIONS ON THE FORM.



4. I HAVE READ AND ACCEPT TO FOLLOW ALL THE RULES AND REGULATIONS OF TARBIYAH ACADEMY.
5. ALL THESE AND ANY FUTURE REGULATIONS WILL HAVE TO BE ADHERED TO FULLY.
6. I AGREE NOT TO APPROACH OR INTIMIDATE ANY MEMBER OF STAFF DIRECTLY.
7. I AGREE TO PAY FEES ON TIME BY DIRECT DEBIT OR STANDING ORDER OR CASH.
8. I MUST NOTIFY THE MAKTAB OF ANY ABSENCES BY 5:00PM
9. IF MY CHILD IS TO BE ABSENT FOR MORE THAT 3 CONSECUTIVE MAKTAB DAYS DUE TO GOING ON HOLIDAY I MUST NOTIFY AND AUTHRORISE THE ABSENCE IN ADVANCE TO AVOID MY CHILD LOSING HIS/HER MAKTAB SPACE
10. I WILL STILL BE LAIBLE TO PAY A FULL MONTHS FEES SHOULD MY CHILD HAVE UNAUTHORISED ABSENCES
11. IF ANY OF THE ABOVE RULES ARE BROKEN, I UNDERSTAND MY CHILD WILL LOSE HIS/HER PLACE.

NOTE: ALL POLICIES ARE AVAILABLE TO VIEW FROM THE MADRASAH OFFICE UPON REQUEST

SIGNATURE:

DATE: